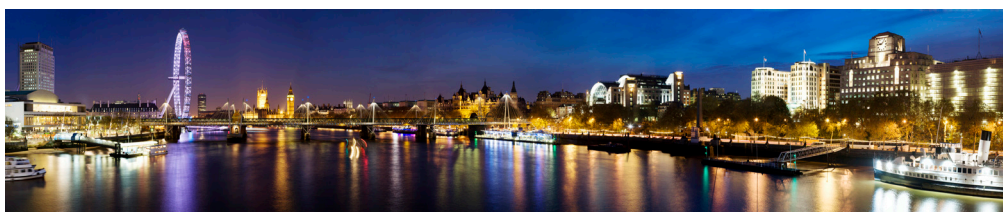




## Solcara KnowHow at The Capital Fund

Managing knowledge is key at The Capital Fund, a £50m venture capital firm. Like all Venture Capitalists, The Capital Fund is under strict jurisdiction and must operate in compliance with complex legal and procedural requirements laid down by the Financial Services Authority.

The Fund specializes in investing relatively small amounts of capital – that is, around £500,000 – in a



YFM chose Solcara, market leading knowledge management specialists,

guarantee of resilience in disaster recovery processes, whilst reducing the cost of compliance.

**“It’s a solution that makes us far more confident in our ability to meet the information management challenges”**

relatively large portfolio of SMEs. The principal challenge for the Fund is to identify, attract and select London-based businesses with sufficiently high growth potential to achieve a commercial return for the investors.

As a result, the Fund’s knowledge base is vast and needs to be managed in a very structured way.

Managed by YFM Group (“YFM”), the Fund has over 40 portfolio companies with large volumes of documents for each, covering the lifecycle of their investment – from the initial business plan, approval and appraisal documents, through to exit agreements.

Fast access to the largely unstructured body of information for each portfolio company is essential, and demands certainty, FSA compliance and ease of use.

for their KnowHow solution.

The Capital Fund uses Solcara KnowHow to store, classify and retrieve important information.

The ability to store information electronically reduces the need for a physical document store in their London offices. It also provides a

Day to day, YFM reaps the benefits of an internally managed knowledge repository. YFM investment managers scan documents into the central system and in so doing they can easily classify documents against a simple taxonomy and add descriptive and contextual information (metadata).

Each document takes seconds to submit, and the process is simplified by the use of pre-defined categories and drop-down lists. The end result is a repository that

### Solcara KnowHow - the benefits

Speed of access to high value information is improved across the business

Quality of service to clients is improved at all levels

Access to the right information reduces duplication and increase consistency

Enhanced user experience with personalised knowledge bases

Flexible classification of information reflects the needs and structure of the organisation

Web-based user friendly administration minimise IT support time of content

Integration with essential online information resources can be delivered with Solcara SolSearch



**SolcaraKnowHow**  
Connecting professionals  
to knowledge

can be searched in numerous ways, including free text searching across the whole of the database, or more qualified searching and filtering using the metadata. The taxonomy also provides a document browsing facility.



Geoff Sankey

Geoff Sankey, Managing Director of YFM London, believes the solution to be an investment in efficiency and productivity: "With Solcara KnowHow we have been able to create a logical workflow process very much tailored to our needs.

The ability to perform free text searches helps us find specific documents without trawling files of extraneous information.

Our staff, across multiple offices, can access the system to refer to final documents and can even conduct vital compliance checks remotely.

Solcara KnowHow has increased productivity whilst reducing the likelihood of errors and compliance issues.

We were looking for a discreet solution that fitted the way we worked. Solcara KnowHow is highly adaptable and has allowed us to configure the taxonomy and metadata profile to suit our needs.

For instance, we are now able to store information by both company and document type and to build profiles, which include information on funding round, document version, author and contributor. In addition, the interface provides links that enable us to quickly connect to the complimentary resources we frequently need to view.

It's a solution that makes us far more confident in our ability to meet the information management challenges faced by all professional fund managers."

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